

THE STATE OF TEXAS §
COUNTY OF POLK §

IN THE DISTRICT COURTS OF
POLK COUNTY, TEXAS

FILED FOR RECORD
2020 AUG 21 PM 2:58
Schelana Hock
POLK COUNTY CLERK

KNOW ALL MEN BY THESE PRESENTS:

THAT WE, KAYCEE JONES, Judge of the 411th Judicial District and TRAVIS E. KITCHENS, Judge of the 258th Judicial District in and for Polk County, Texas in accordance with Section 152.031, Title 5, of the Local Government Code, after a public hearing held on August 6, 2020, notice having been duly published in a newspaper of general circulation in Polk County, set the compensation levels, to be paid in twenty-six equal payments, for the following positions in Polk County for the budget and fiscal year commencing October 1, 2020 and closing September 30, 2021.

Su-ch salary for the County Auditor and for the Assistant County Auditors will be increased by the same percentage as any cost of living and travel allowance increases granted to Polk County employees during the fiscal year 2021 budgeting process.

| Position | |
|---|-------------|
| County Auditor – Louis Ploth | \$63,802.26 |
| Assistant County Auditor – Stephanie Dale | \$48,041.85 |
| Assistant County Auditor – Shana Jackson | \$32,768.62 |
| Assistant County Auditor – Michelle Laird | \$29,777.41 |
| Assistant County Auditor – Charlene Coleman | \$23,385.23 |
| Internal Auditor (Part Time) - To Be Named | \$25,344.80 |
| County Auditor – Travel Allowance | \$ 4,469.75 |
| 1 st Assistant County Auditor – Cell Phone Allowance | \$ 480.00 |

This order shall be recorded in the minutes of the 258th and 411th Judicial District Courts of Polk County, Texas, by the District Clerk of said county, and said clerk shall furnish to the Commissioners Court of said county, a certified copy of this order for its observance and shall be recorded in the minutes of the Commissioners Court of Polk County, Texas.

WITNESS OUR HANDS THIS 6th DAY OF AUGUST, 2020.

Travis E. Kitchens, Jr.
Travis E. Kitchens, Jr. District Judge
258th Judicial District of Texas

Kaycee Jones
Kaycee Jones, District Judge
411th Judicial District of Texas

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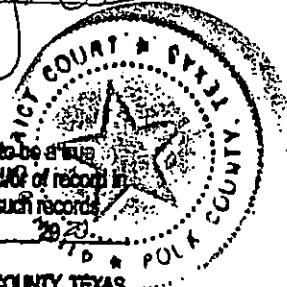
2020 AUG 10 AM 9:06

BOBBYE J. RICHARDS, DISTRICT CLERK
POLK COUNTY, TEXAS

BY: Bobby Richards
Bobby Richards, District Clerk

Schelana Hock
Schelana Hock, County Clerk

State of Texas
County of Polk
I, BOBBYE J. RICHARDS, do hereby certify this to be a true and correct copy as the same appears on file and of record in the District Clerk's Office, the legal depository for such records.
SIGNED AND SEALED THIS DATE Aug 10 2020
BOBBYE J. RICHARDS, DISTRICT CLERK OF POLK COUNTY, TEXAS
by Bobby Richards Deputy Clerk



STATE OF TEXAS §

COUNTY OF POLK §

ORDER

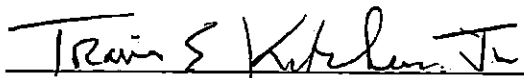
In accordance with and pursuant to Article 52.051 and 52.054 of the *Government Code of Vernon's Texas Codes Annotated* of the State of Texas, the salary of **Ashley Garcia**, Official Court Coordinator of the 258th Judicial District of Texas, composed of Polk, San Jacinto and Trinity Counties is hereby ordered to be \$39,658.00 effective with the annual fiscal period beginning October 1, 2020. Such salary is to be spread over twenty-six equal installments and each county is to be billed its respective share on a pro rata basis.

Such salary portion paid by Polk County will be increased by the same percentage should any other increases be granted to Polk County employees during the fiscal year 2021 budgeting process.

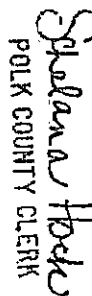
This order shall be recorded in the minutes of the 258th Judicial District Court of Polk County, Texas, by the District Clerk of said county, and said clerk shall furnish to the Commissioners Court of said county, a certified copy of this order for its observance and shall be recorded in the minutes of the Commissioners Court of Polk County.

A copy of this order is also filed with the District Clerk in each of said counties and it is hereby ordered that this Order to spread upon the minutes of the courts in said counties.

WITNESS MY HAND THIS 6th DAY OF AUGUST, 2020.



TRAVIS E. KITCHENS, JR., District Judge
258th Judicial District of Texas


POLK COUNTY CLERK

2020 AUG 21 PM 2:56

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STATE OF TEXAS §

COUNTY OF POLK §

ORDER

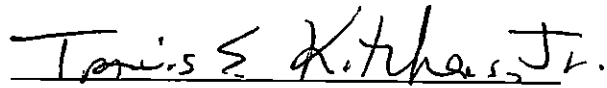
In accordance with and pursuant to Article 52.051 and 52.054 of the *Government Code of Vernon's Texas Codes Annotated* of the State of Texas, the salary of **Louella Badipour**, Official Court Reporter of the 258th Judicial District of Texas, composed of Polk, San Jacinto and Trinity Counties is hereby ordered to be \$70,154.00 per year, and a travel allowance to be \$200.00 per month, effective with the annual fiscal period beginning October 1, 2020. Such salary is to be spread over twenty-six equal installments and each county is to be billed its respective share on a pro rata basis.

Such salary portion paid by Polk County will be increased by the same percentage should any other increases be granted to Polk County employees during the fiscal year 2021 budgeting process.

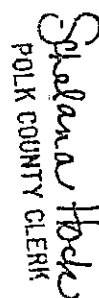
This order shall be recorded in the minutes of the 258th Judicial District Court of Polk County, Texas, by the District Clerk of said county, and said clerk shall furnish to the Commissioners Court of said county, a certified copy of this order for its observance and shall be recorded in the minutes of the Commissioners Court of Polk County.

A copy of this order is also filed with the District Clerk in each of said counties and it is hereby ordered that this Order to spread upon the minutes of the courts in said counties.

WITNESS MY HAND THIS 6th DAY OF AUGUST, 2020.



TRAVIS E. KITCHENS, JR., District Judge
258th Judicial District of Texas


POLK COUNTY CLERK

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COUNTY OF POLK §

ORDER

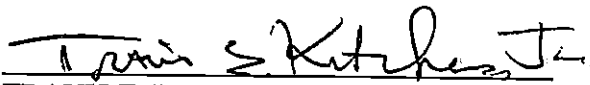
In accordance with and pursuant to Article 52.051 and 52.054 of the *Government Code of Vernon's Texas Codes Annotated* of the State of Texas, the salary of **John Spillman**, Official Bailiff of the 258th Judicial District of Texas, composed of Polk, San Jacinto and Trinity Counties is hereby ordered to be \$38,625.00 per year and a travel allowance to be \$200.00 per month, a cell phone allowance to be \$40.00 per month and law enforcement certificate pay to be commensurate with the amounts paid by Polk County for the level he has attained effective October 1, 2020 and effective with the annual fiscal period beginning October 1, 2020. Such salary is to be spread over twenty-six equal installments and each county is to be billed its respective share on a pro rata basis.

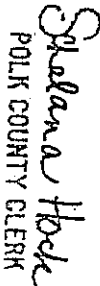
Such salary portion paid by Polk County will be increased by the same percentage should any other increases be granted to Polk County employees during the fiscal year 2021 budgeting process.

This order shall be recorded in the minutes of the 258th Judicial District Court of Polk County, Texas, by the District Clerk of said county, and said clerk shall furnish to the Commissioners Court of said county, a certified copy of this order for its observance and shall be recorded in the minutes of the Commissioners Court of Polk County.

A copy of this order is also filed with the District Clerk in each of said counties and it is hereby ordered that this Order to spread upon the minutes of the courts in said counties.

WITNESS MY HAND THIS 6th DAY OF AUGUST, 2020.


TRAVIS E. KITCHENS, JR., District Judge
258th Judicial District of Texas

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POLK COUNTY CLERK

STATE OF TEXAS }

COUNTY OF POLK }


In accordance with and pursuant to Article 52.051 and 52.054 of the *Government Code of Vernon's Texas Codes Annotated* of the State of Texas, the salary of **Emily Wooten**, Official Court Coordinator of the 411th Judicial Court of Texas, composed of Polk, San Jacinto and Trinity Counties is hereby ordered to be \$39,745.00 effective with the annual fiscal period beginning October 1, 2020. Such salary is to be spread over twenty-six equal installments and each county is to be billed its respective share on a pro rata basis.

Such salary portion paid by Polk County will be increased by the same percentage should any other increases be granted to Polk County employees during the fiscal year 2021 budgeting process.

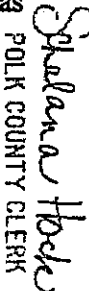
This order shall be recorded in the minutes of the 411th Judicial District Court of Polk County, Texas, by the District Clerk of said county, and said clerk shall furnish to the Commissioners' Court of said county, a certified copy of this order for its observance and shall be recorded in the minutes of the Commissioners' Court of Polk County.

A copy of this order is also filed with the District Clerk in each of said counties and it is hereby ordered that this Order be spread upon the minutes of the courts in said counties.

WITNESS MY HAND THIS 20th DAY OF AUGUST, 2020.



Kaycee L. Jones, District Judge
411th Judicial District of Texas


POLK COUNTY CLERK

2020 AUG 21 PM 2:57

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STATE OF TEXAS }

COUNTY OF POLK }

In accordance with and pursuant to Article 52.051 and 52.054 of the *Government Code of Vernon's Texas Codes Annotated* of the State of Texas, the salary of **Andrea Ballantyne**, Official Court Reporter of the 411th Judicial Court of Texas, composed of Polk, San Jacinto and Trinity Counties is hereby ordered to be \$70,154.00 per year and a travel allowance to be \$200 per month effective with the annual fiscal period beginning October 1, 2020. Such salary is to be spread over twenty-six equal installments and each county is to be billed its respective share on a pro rata basis.

Such salary portion paid by Polk County will be increased by the same percentage as any cost of living increase granted to Polk County employees during the fiscal year 2021 budgeting process.

This order shall be recorded in the minutes of the 411th Judicial District Court of Polk County, Texas, by the District Clerk of said county, and said clerk shall furnish to the Commissioners' Court of said county, a certified copy of this order for its observance and shall be recorded in the minutes of the Commissioners' Court of Polk County.

A copy of this order is also filed with the District Clerk in each of said counties and it is hereby ordered that this Order be spread upon the minutes of the courts in said counties.

WITNESS MY HAND THIS 20th DAY OF August, 2020.

Kaycee L. Jones

Kaycee L. Jones, District Judge
411th Judicial District of Texas

Shalana Hooks
POLK COUNTY CLERK

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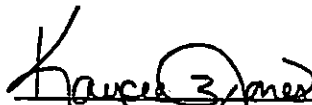
In accordance with and pursuant to Article 52.051 and 52.054 of the *Government Code of Vernon's Texas Codes Annotated* of the State of Texas, the salary of the Official Bailiff of the 411th Judicial Court of Texas, composed of Polk, San Jacinto and Trinity Counties is hereby ordered to be \$38,768.06 per year, a travel allowance to be \$200 per month and a cell phone allowance to be \$40 per month effective with the annual fiscal period beginning October 1, 2020. Such salary is to be spread over twenty-six equal installments and each county is to be billed its respective share on a pro rata basis.

Such salary portion paid by Polk County will be increased by the same percentage should any other increases be granted to Polk County employees during the fiscal year 2021 budgeting process.

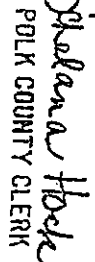
This order shall be recorded in the minutes of the 411th Judicial District Court of Polk County, Texas, by the District Clerk of said county, and said clerk shall furnish to the Commissioner Court of said county, a certified copy of this order for its observance and shall be recorded in the minutes of the Commissioners Court of Polk County.

A copy of this order is also to be filed with the District Clerk in each of said counties and it is hereby ordered that this Order be spread upon the minutes of the courts in said counties.

WITNESS MY HAND THIS 20th DAY OF AUGUST, 2020.



Kaycee Jones District Judge
411th Judicial District of Texas


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